



Temple Israel
Portsmouth, New Hampshire

Plan for Reconvening in Person

The science of COVID-19 is changing constantly. These guidelines will be reviewed in detail on a monthly basis (or more frequently) and updated when required, by the Re-Imagining Committee, with appropriate consultation of experts, in order to manage risk for our members, clergy, and staff. This plan is effective August 15, 2020.

The Temple Israel Portsmouth (TIP) plan for reopening is a metric-based system aligning with the external environment metrics for New Hampshire as reported by the “Covid Act Now” website. <https://covidactnow.org/state/NH?s=756131> .





Covid Act Now.org performs real-time modeling by county and describes COVID-19 status using a 4-step color-coded system which combines 5 tracking metrics:

- new case rate
- infection rate,
- positive test rate
- ICU capacity and
- contract tracing (Please visit their website listed above for more complete information.)

The State of New Hampshire metric will be employed to guide the opening status of TIP. Metric monitoring will occur by TIP staff every Monday and Thursday. The metric for that timeframe will dictate the level of opening as described in the table below. Planned events for that timeframe will be adjusted accordingly.

Metric colors are defined as follows:

Color Code COVID Risk Level

	Critical
	High
	Medium
	Low

Color	Risk level	Building access
Red	Critical	Building is closed to members. No indoor or outdoor in-person events are scheduled. Virtual events only.
Orange	High	Building is open for essential business. Outdoor events take place with safety protocols in place.
Yellow	Medium	Building is open for regular business by appointment. Inside member events of 20 people or fewer take place. Outside events are encouraged.
Green	Low	Add inside events for 50 people or fewer. FOB system will be reactivated after Green level has been sustained for 30 consecutive days.

* One positive test of COVID-19 of an event attendee will result in the building’s immediate closure to events and return to RED status for a 14-day period. All temple contacts of this individual will be notified to get tested and the building will be re-cleaned and disinfected. Once contacts come back negative, we will return to the appropriate opening status, corresponding to the level of risk for the state of NH.

Section I – General rules

The following general rules will apply to all temple activities (with some exceptions for the ELC, which is adhering to the state of NH protocols for emergency childcare centers and has a custom reopening plan).

A. TIP BUILDING RULES

- All access is by appointment only until a green level is reached
- Anyone entering TIP for any reason (including staff) will
 - sign into the logbook
 - receive a copy of the “Statement of Responsibilities,” outlining both the measures taken by TIP and the actions expected of building entrants / event participants in order to mitigate the risk of disease transmission
 - will have a temperature that is below 100.4 degrees F
 - and answer NO to the health screening questions below
 - Are you experiencing any of the following “new” or “unexpected” symptoms? (e.g., a chronic cough would not be a positive screen)
 - Fever or feeling feverish (equal to or higher than 100.4 degrees F, chills, sweating) in the last 72 hours?
 - Respiratory symptoms such as new cough, difficulty breathing, or sore throat?
 - New muscle aches or body aches?
 - Vomiting or diarrhea?
 - New loss of taste or smell?
 - Are you under evaluation for COVID-19 (for example, waiting for the results of a viral test to confirm infection)
 - Have you been diagnosed with COVID-19 and not yet cleared to discontinue isolation?
 - Have you recently traveled within or from a state with a COVID-19 risk level higher than NH? (refer to the Covidactnow.org website if you are not sure)
- Entry to TIP is limited to the Court Street door
- Exit from TIP is limited to the Courtyard door unless an event has ended
- All inside events are limited to the Sanctuary and Social Hall
- Before the inside event, orange cones will be placed at a 6-foot distance marking the route to the Sanctuary or Social Hall.
- People entering will form a line with a 6-foot distance between household groups and will maintain that distance while traveling to the event room.

- Masks will be worn at all times while travelling around the building.
- Entrance to the Sanctuary is via the Court Street entry stairway and through the door near the elevator that leads to the Bimah (East door). Latecomers will use the back hallway leading to the State Street vestibule (North door). A spray bottle of disinfectant is available in the back hallway to disinfect the area.
- Exit from the Sanctuary is via the door to the right of the Bimah (West door), with participants exiting starting from the front row of pews.
- Elevator use will be limited to members of the same household or an aide.
- Restrooms are single occupancy.

B. PERSONAL SAFETY RULES

- Please refrain from coming to the temple or temple events IF
 - You, or any member of your family, are experiencing any symptoms of illness, such as a cough, sore throat, low-grade fever, etc.
 - You have been in contact with anyone infected with COVID-19 within the last 14 days
 - You are currently quarantined, having come from a place where the COVID-19 statistic is higher than the New Hampshire level
- You are expected to wear a mask/face covering while in the building and at outdoor events (applies to attendees over the age of six).
- Please use the Temple-provided "Purell" (or equivalent sanitizer) on your hands before leaving the vestibule, so that items you may touch will be touched by sanitized hands.
- Parents are expected to supervise hand sanitizer application for children aged 5 and under.
- Please cough or sneeze either into a tissue or into the interior of your own elbow, and if possible, reapply Purell (or equivalent sanitizer) on your hands.
- Bring your own yarmulke and tallit.
- Avoid kissing or touching any ritual objects (mezzuzah, prayer book, tallit, etc.).
- Stay at least 6 feet away from others not in your household unit.

C. PROCEDURES FOR SCHEDULING AN EVENT

- The temple administrator must be contacted for scheduling of all temple events.
- The event owner will complete the Event Reservation Form.
- The form will be forwarded by the temple administrator to members of the re-imagining committee for review.
- Criteria for approving an event:
 - The event is appropriate for the current risk level.
 - There is a plan for social distancing that meets the 6-foot minimum requirements.
 - Event organizer handles all RSVP and will be required to take attendance at the event and convey to the office afterwards.
 - Event owners will designate a Health Safety Monitor for each event. This person will monitor social distancing, monitor masks, and monitor flow through the building, etc. The Health Monitor will text or email the House Committee designee the next day and report on any difficulties with attendee compliance.
 - The organizer is required to be present at the event AND to ensure all participants are following the rules.

Section II – Specifications for Event types

Procedures for OUTDOOR services & events

Event Planning	● Standard TIP protocols for event planning - see section 1.C of this document for planning events.
Personal safety	● Standard TIP protocols for personal safety (mask, distancing, etc.) – see section 1.B of this document for personal safety protocols.
Parking	● Parking information to be supplied by the event owner
Building access	● Event owner will coordinate building access with the temple administrator to pick up the outside event equipment which is stored in the closet in the Social Hall next to the kitchen.

Venue security	<ul style="list-style-type: none"> ● Security details will be requested for outside events of groups larger than 25 attendees and for all outdoor religious services.
Seating	<ul style="list-style-type: none"> ● Congregants will bring their own lawn chairs or blankets for seating. ● Congregants will maintain 6-foot distance between household groups. ● Maximum group size is determined by contract with vendor; RSVPs are required to control group size. ● Congregants are requested to follow usher directions.
Siddurim	<ul style="list-style-type: none"> ● An individual who has his/her own <i>Lev Shalem</i> Siddur is encouraged to bring it to services. ● Copies of a paper selection from <i>Lev Shalem</i> Siddur will be distributed. These copies will have been in “quarantine” for a week prior to distribution.
Head coverings	<ul style="list-style-type: none"> ● Individuals are encouraged to bring their own yarmulkes or head coverings. ● Ushers will have yarmulkes and head coverings to distribute to those who are in need of them. These are to be taken home by congregants and not left at the venue or synagogue.
Restrooms	<ul style="list-style-type: none"> ● May be available at venue; if so, congregants are asked to follow posted policies.
Virtual Services	<ul style="list-style-type: none"> ● In consideration of our congregants who feel uncomfortable about attending services in person, we will also livestream services that are held “in person.”
Food	<ul style="list-style-type: none"> ● No shared food or drink, please.

Exit	<ul style="list-style-type: none"> ● When events end, please keep your masks on and maintain proper social distancing as you leave the site and return to your cars. ● Please do not dispose of used gloves and masks or other trash in the parking lot. ● To help ensure everyone’s safety, please do not congregate in the parking lot or block other congregants’ access to their vehicles.
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Procedures for INDOOR events

Event Planning	<ul style="list-style-type: none"> ● Standard TIP protocols for event planning - see section 1.C of this document for planning events.
Personal safety	<ul style="list-style-type: none"> ● Standard TIP protocols for personal safety (mask, distancing, etc.) – see section 1.B of this document for personal safety protocols.
Parking	<ul style="list-style-type: none"> ● Please be mindful of physical distancing and put on your mask before exiting your car if there are other people in the parking lot.
Building access	<ul style="list-style-type: none"> ● All entry will be through the Court Street entryway. ● Travel to the Social Hall through the first lobby doors and exit through the Schmooze. ● Travel to the Sanctuary up the Court Street staircase and in through the Bimah East door (closest to the elevator). Latecomers will use the back stairwell into the State Street vestibule (North door). Exit will be through the Bimah West door (closest to the outside playground). ● Possessions are to be kept with the attendee as there is no access to the coat closet. ● All exit will be through the courtyard door.

	<ul style="list-style-type: none"> ● 2- hour maximum timeframe for events.
Building security	<ul style="list-style-type: none"> ● Sanctuary doors will remain locked.
Sanctuary	<ul style="list-style-type: none"> ● Seating will be limited to ensure a 12-foot minimum distance between household groups. ● Capacity of inside events is limited depending on risk status. ● Seats in the sanctuary will be cordoned off (tape across seats that are not to be used) so that distancing is feasible. Household groups may sit together. ● Please obey requests from the ushers who will direct congregants to fill in seats starting from the front of the sanctuary.
Siddurim	<ul style="list-style-type: none"> ● An individual who has his/her own <i>Lev Shalem</i> Siddur is encouraged to bring it to services. ● Copies of the <i>Lev Shalem</i> Siddur are available in the sanctuary if needed. These copies will have been in “quarantine” for a week prior to distribution.
Head coverings	<ul style="list-style-type: none"> ● Individuals are encouraged to bring their own yarmulkes or head coverings. ● Ushers will have yarmulkes and head coverings to distribute to those who are in need of them. These are to be taken home by the congregants and not left at the venue or synagogue.
Bimah	<ul style="list-style-type: none"> ● No one will be permitted on the bimah during the service other than the rabbi and a limited number of individuals (as determined by the rabbi) required for the service. ● The rabbi will daven from one side of the bimah, removing her mask to pray. She will be provided with a water bottle and Kiddush cup with a clean

	<p>sanitized plastic cup inside the Kiddush cup to say Kiddush.</p> <ul style="list-style-type: none"> ● Announcements and responsive readings will be made from the other side of the Bimah (if a microphone is required; otherwise readers may stand and speak in place).
Restrooms	<ul style="list-style-type: none"> ● Please limit restroom use to one person at a time and leave the door open upon exiting. ● Soap will be available in the restrooms and hand sanitizer throughout the building.
Cleaning	<ul style="list-style-type: none"> ● Attempts will be made before and/or after services to open windows in the sanctuary to circulate fresh air. Weather and outside noise levels permitting, the windows may also be left open during occupancy. ● Following each service, the entire sanctuary and all other occupied areas will be sanitized in accordance with building-wide sanitation procedures.
Virtual Services	<ul style="list-style-type: none"> ● Zoom or livestream platforms will be available for those viewing the event from outside the temple.
Food	<ul style="list-style-type: none"> ● No shared food or drink.
Exit	<ul style="list-style-type: none"> ● Exiting will occur row by row from the front of the Sanctuary. ● Please do not dispose of used gloves and masks in the parking lot. ● To help ensure everyone's safety, please do not congregate in the parking lot or block other congregants' access to their vehicles.

Procedures for Preschool

Please refer to preschool policies and procedures showing the specific protocols that comply with State-mandated guidelines.

Event Planning	<ul style="list-style-type: none">● Preschool director will notify VPs Education and House of all schedule changes.
Personal safety	<ul style="list-style-type: none">● Standard TIP protocols for personal safety. Per guidelines, teachers are required to wear masks.
Parking	<ul style="list-style-type: none">● Parking information for parents to be supplied by the pre-school director.
Building access	<ul style="list-style-type: none">● Children will be dropped off by their parents when notified by text by the teachers that it is ok to do so. Children will be escorted by TIP staff through the kitchen door and up the back stairway to the preschool.
Venue security	<ul style="list-style-type: none">● Preschool security protocols are in place.
Seating	<ul style="list-style-type: none">● The classroom is set up for distancing and single play areas. Playground activities are encouraged.
Food	<ul style="list-style-type: none">● No shared food or drink.
Exit	Children will be picked up by their parents and exit through the kitchen door.
Cleaning	Items and materials which cannot be regularly disinfected have been removed from play area.

Hebrew School – See Hebrew School Opening Document