

## TEMPLE ISRAEL

### EXHIBIT AND DISPLAY POLICY

**Exhibit and display space at Temple Israel is primarily reserved to highlight original art, photography, sculpture, prints, poetry, and crafts by Temple members. Work from members' private collections, as well as work by artists from the greater Seacoast and beyond may also be considered.**

**Exhibits are not accepted for entrepreneurial or commercial purposes, for the solicitation of business, or for profit.**

*The purpose of the exhibit policy and following guidelines is to inform Temple members and exhibitors about the principles upon which exhibits are arranged and to encourage equitable utilization of exhibit area.*

#### **Goals of the Exhibits:**

- To bring together Temple and community members, encourage conversation, and broaden awareness of Jewish identity and heritage.
- To increase community engagement by presenting a wide range of art, collections, displays, and related activities such as lectures, films, and workshops.
- To enrich and beautify the Temple environment.
- To nourish intellectual, aesthetic, and creative growth for viewers and participants.

#### *Content of Exhibits/Displays*

Exhibits and displays will generally reflect Jewish values and themes. Exhibits must be of an educational, cultural, or spiritual nature. Exhibit/display subjects will also need to reflect the broad standards of community acceptability.

#### *Selection & Scheduling of Exhibits/Displays*

The Exhibit Coordinator, in consultation with the VP, House, and Design Committee, shall have the authority to consider requests and to grant permission to set up exhibits and displays. A review team consisting of Temple members, including artists, will consider exhibit/display applications no less than twice a year.

All exhibits/displays and related activities will be considered in terms of the Temple's Jewish values, mission, and schedule. The following will also be considered:

- Suitability of subject matter for a wide range of Temple members and visitors
- Educational or enrichment potential
- Artistic expression
- Space requirements; ease of installation

- Timeliness; appropriateness for special events, holidays, or community needs

The Exhibit Coordinator reserves the right to determine the schedule of exhibits/displays, including the length and location of exhibits/displays. The VP House, in consultation with the House Committee and Board of Directors, reserves the right to refuse any exhibit or display proposal. Temple Israel further reserves the right to remove any material judged unsuitable or to rescind an exhibit, display, or activity.

In presenting exhibits and displays, Temple Israel does not imply endorsement of a particular interpretation of Judaism and/or Jewish values. Temple Israel endeavors to present a broad spectrum of opinions and a variety of viewpoints.

#### *Installation of Exhibits/Displays and related activities*

Exhibitors or designees are responsible for installing and removing exhibits/displays on the dates agreed upon by the Exhibit Coordinator and the exhibitor, and for all measures necessary for installation and removal of exhibits/displays, including but not limited to shipping, packaging, storage, signage, labels, framing, and any equipment/supplies needed for same. All exhibits/displays must be set up and removed with as little interference as possible to the daily operations of Temple Israel. Temple Israel will not provide storage for the property of organizations or individuals displaying in the exhibit space, except temporarily, and as mutually agreed upon in advance.

At no time will the placement or content of a display or exhibit interfere with regular Temple Israel business. Temple Israel does not provide staff to serve as attendants during an exhibit.

Exhibits must conform to the space restrictions of the exhibit areas provided.

Each exhibit/display must contain an informative explanation to help viewers understand the subject or purpose of the exhibit/display. This information may be provided by explanatory labels on individual items, in poster or sign form, or be contained within the exhibit/display itself.

No prices may be posted on items in an exhibit/display nor may an admission fee be charged. Transactions for the purchase of exhibit/display items shall be directly between the purchaser and the exhibitor. No sales may be made on the premises. No exhibit/display material which is sold during its display at Temple Israel may be removed before the end of the exhibition period.

The VP, House, and the Exhibit Coordinator shall have the final decision on the arrangement of all exhibits/displays and reserve the right to reject any part of an exhibit/display or to change the manner of display if necessary.

#### *Exhibit and Display Space Available*

1. Shmoozatorium and connecting hallway.
2. Social Hall
3. Court Street Lobby and Hallway on occasion

An art hanging system with variable configurations and moveable hooks is installed in display areas. The exhibitor may supplement the art hanging system with standing easels or

panels that do not in any way impede entrance or egress to or from the area or hinder use of the space at maximum capacity. Any other method of display must be approved by the Exhibit Coordinator.

Exhibits in the Social Hall shall be available to the general public only when the room is not in use. No temple events, meetings, or functions shall be interrupted to set-up, remove, or to view any exhibit. Visitors to the exhibit may be admitted by office staff during regular weekday business hours by appointment.

The Exhibit Coordinator may schedule a “Meet the Artist(s)” opening reception and/or related activity for individual or group exhibits. If this event is open to the general public, it must conform to the Temple’s regular protocols regarding refreshments, security, etc.

### *Application Procedure*

Applications may be made up to one year in advance and no less than one month in advance.

Applicants must provide examples of material to be exhibited. Slides, photographs or color copies of artistic work must be submitted for review with an itemized list of the artworks to be exhibited, an artist’s biography, and an artist’s statement. Applicants are responsible for arranging the return or pickup of their materials to be reviewed.

Applicants must be familiar with Temple Israel's Exhibit & Display Policy and must fill out and sign an application form for their own work to be displayed. The form includes Temple Israel disclaimers of liability.

No person other than the Exhibit Coordinator as supervised by the VP, House, may transfer an exhibit reservation to another artist.

### *Financial Responsibility*

Exhibitors/presenters must be familiar with Temple Israel’s Exhibit and Display Policy and must fill out and sign an application form and submit a letter stating the monetary value of the exhibit.

Temple Israel has limited insurance to cover temporary exhibits. If the works’ stated value is in excess of \$25,000 the exhibitor shall insure the material exhibited and shall provide a certificate of insurance showing sufficient coverage in the claims made section and listing Temple Israel as an additional insured. If artwork is not removed as scheduled by the exhibitor, he or she must assume the risk of damage to the exhibit and agree to hold the Temple harmless from loss by damage or theft.

Exhibitors agree to be responsible for and to pay for any and all damages to Temple Israel property including exhibit/display spaces, walls, floors, grounds, furniture, and fixtures resulting from the installation or removal of an exhibit/display.

Adopted by Temple Israel Board of Directors

at the regular meeting \_\_\_\_\_ (date)